

CITY OF LAKE MILLS

DEPARTMENT: FIRE DEPARTMENT

POSITION: FIREFIGHTER / EMR

TYPE: PAID-ON-PREMISES (POP)

\$11/Hour for Scheduled Paid on Premises Shift

Shifts: 6 a.m. to 1:30 p.m. OR from 10:30 a.m. to 6:00 p.m. M-F

This is a part-time position without regularly scheduled shifts.

GENERAL DESCRIPTION:

This position is under the general supervision of the Chief and Deputy Chief. The Firefighter / EMR will perform their duties individually and / or as a member of a team and will participate in activities consistent with Fire Department operations including, but not limited to: Firefighting, rescue, EMS, forcible entry, prevention and inspection services. Additional responsibilities include operating and maintaining fire equipment, apparatus and quarters. The position involves extensive training in the operation of apparatus, tools, and equipment and performance of hazardous tasks under emergency conditions, which may require strenuous exertion under such handicaps as smoke and cramped surrounding, and in the inspections of buildings for fire hazards to prevent fires from starting.

A person in this position responds to fire and other calls while on a designated shift and is paid an hourly wage.

A person in this position may also be a paid-on-call firefighter/EMR when not working an assigned shift as a paid-on-premises firefighter/EMR.

A person in this position may be assigned to stand-by hours during which the applicant agrees to: refrain from consuming alcohol, remain within a 5-minute response time to the department, and respond to incident calls.

ESSENTIAL JOB FUNCTIONS:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive; other duties may be required or assigned.

- Responds to fire and other calls for emergency assistance when requested and in compliance with all department procedures and operational guidelines.
- Performs duties and activities as may be required by municipal ordinance, state statute, or policies and procedures of the Department to ensure compliance with building construction, fire prevention, and life safety codes.
- Instructs the public on fire and life safety topics.
- Attends required drills and other in-service training activities conducted by the Department.

- Attends external fire service-related courses as approved by the Fire Chief.
- Reads and studies assigned materials in order to remain current on topics related to fire prevention and suppression, technical rescue, fire and life safety codes, and public safety education.
- Inspects, operates, and maintains fire apparatus, fire station and other Department facilities, grounds, and equipment as assigned.
- Performs hydrant and hose tests as required.
- Promotes a positive atmosphere in all aspects of the Department, one that helps one another and builds a team that works together for the common goal of professionalism and a high level of service to the community that we serve.
- Acknowledges and responds to dispatched alarms and other calls for emergency assistance.
- Selects and dons personal protective equipment appropriate to the emergency response.
- Operates Department equipment.
- Communicates with incident commander and other responders via radio.
- Performs search and rescue tasks, as required, to accomplish life safety objectives established by the incident commander.
- Performs fire suppression tasks or other related activities, as required, to accomplish incident stabilization objectives established by the incident commander.
- Performs salvage and overhaul tasks, as required, to accomplish property conservation objectives established by the incident commander.
- Inspects and restores personal protective equipment, fire apparatus, facilities, and equipment upon the conclusion of each emergency response in order to ensure readiness for use during any subsequent emergency event.
- Prepares written reports and maintains records.
- Other duties may be required and assigned.

EDUCATION AND EXPERIENCE:

- High school diploma; GED or equivalent (possessed at time of application for employment).
- Complete and maintain minimum state requirements necessary to be a licensed EMR. Any other requirements set forth by Medical Control must also be completed and maintained
- State of Wisconsin Entry Level Firefighter
- State of Wisconsin Certified Firefighter I (at the first available class offered).

- Minimum Emergency Medical Responder (State of Wisconsin or state-recognized equivalent.).
- National Incident Management System (NIMS) up to and including ICS 100, 200, 700 & 800.
- State of Wisconsin Certified Fire Apparatus Driver Operator-Pumper desired.
- State of Wisconsin Certified Fire Apparatus Driver Operator-Aerial desired.
- Possess and maintain a valid Driver's License during entire course of employment.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of accepted firefighting tactics and rescue protocols.
- Knowledge of hazardous materials management strategies.
- Knowledge of the National Incident Management System and the incident command system.
- Ability to effectively communicate orally and in writing.
- Ability to think clearly and react effectively in emergency situations.
- Ability to understand and follow oral or written instructions.
- Ability to use reason and good judgment in dealing with community members.
- Ability to be professional in appearance and actions.
- Ability to positively interact with the public.
- Ability to climb ladders and work at considerable heights.
- Ability to operate all Department apparatus and equipment.
- Ability to work in restrictive clothing and confined spaces.
- Ability to wear self-contained breathing apparatus.

WORK CONDITIONS AND PHYSICAL REQUIREMENTS:

Very heavy work: Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

Work Environment: Occasional exposure to hazards or risk of bodily injury. Occasional exposure to extreme heat, changes in temperature, and wet and humid conditions. Occasional exposure to odors, toxic conditions, dust, poor ventilation, vibrations, and noise.

The duties contained herein are intended to be illustrations of the various types of work performed by the position. This list is not exhaustive or all inclusive. The omission of a particular job duty does not mean that the duty is not one of the essential functions of

the job. This job description does not create an employment contract between the municipality and the applicant and is subject to change by the City Manager.

The City of Lake Mills provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.